

# **TRAVIS COUNTY ESD #3 BOARD MEETING**

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January 22, 2024

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NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular and publicized meeting at 7:00 p.m. on Monday, January 22, 2024 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Action on Statements of appointed Commissioners and administration of Oath of Office for Commissioners.
5. Reconfirm or Reappoint Commissioners Officers positions.
6. Review and approve the minutes of the December 18,2023 regular meeting of the District.
7. Review and approval of the Treasurers' monthly report for December 2023.
8. Approve payments over \$2,000 from December 15, 2023 to January 18, 2024.
9. Review and approve Investment Officers Report.
10. Review Sales Tax Statistics
11. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
12. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on January 19, 2024.

By: \_\_\_\_\_ Herb Holloway, Business Manager

# **Minutes of Travis County Emergency Services District #3**

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## **December 18, 2023**

Attached to and incorporated into these minutes is a copy of the official agenda for the December 18, 2023 meeting.

Under Agenda Item 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Carroll Knight, David Detwiler, Matt Escobedo and John Villanacci in attendance. Fire department personnel present at the meeting included: Chief Wittig, Business Manager Holloway, Firefighters Hartigan, Lyngaas, and Lemke.

Under Agenda Item 3: There were no comments from visitors.

Under Agenda Item 4: The minutes of the November 27, 2023 Regular meeting were reviewed. Commissioner Villanacci moved to approve. Commissioner Escobedo seconded the motion, which was carried unanimously.

Under Agenda Item 5: The Treasurers Report ending November 2023 was reviewed. Commissioner Knight moved to approve the report. Commissioner Villanacci seconded the motion, which was carried unanimously.

Under Agenda Item 6: Checks over \$2,000 from November 22<sup>nd</sup> to December 14 ,2023 were reviewed. Commissioner Escobedo moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 7: Sales Tax reports were presented by Chief Wittig.

Under Agenda Item 8: Chief Wittig presented the Monthly Status Report.

Under Agenda Item 9: There were no comments.

Under Agenda Item 10: It was announced that the next REGULAR Board meetings of TCESD#3 would be held on January 22, 2024, February 26, 2024, and March 25, 2024 at Station 302.

Under Agenda Item 11: Meeting was adjourned at 7:43 p.m.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular and publicized meeting at 7:00 p.m. on Monday, December 18, 2023, in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the November 27, 2023 regular meeting of the District.
5. Review and approval of the Treasurers' monthly report for November 2023.
6. Approve payments over \$2,000 from November 21st to December 14, 2023.
7. Review Sales Tax Statistics
8. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
9. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
10. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
11. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on December 18, 2023.

By: \_\_\_\_\_ Herb Holloway, Business Manager

## NOTES TO THE FINANCIAL STATEMENTS

- 1) Balance Sheet - The net cash balances have decreased by \$384,677 since September 30, 2023 for a total of \$16,739,452 in cash and investments as of December 31, 2023. That drop in cash is marginal for that period. Sales tax collection and interest income were strong during that period.
- 2) There are two (2) Reserve CD's that mature on 1/18/24. They will be renewed at a rate + 5%.
- 3) Revenue & Expense – December 2023 only. Interest Income up by \$22k, Property Tax up by \$10k and Sales Tax Collections up by \$26k. Net Revenue for December 2023 was \$747,930 which is comparable to last year.
- 4) Year to date compared to same time last year has a skewed total revenue due to the \$425k of TIFMAS funds collected last year. Expense year to date are up by \$468k compared to last year and discussed in the Oct. and Nov. meetings.
- 5) Year to date Budget vs. Actual is on track for the last three months, except for the strong collections in Interest, Property Tax and Sales Tax.
- 6) Checks over \$2,000 – Lone Star Forestry \$4k was for Station 302 final finish of the acreage south of the building so that it could be mowed going forward. Coldwater Construction \$17k was for pouring concrete flooring over the existing metal flooring to avoid slipping during training. Delta Industrial \$52k, ballistic vest for each individual firefighter. Big Ass Fans \$7,395 is for repairing the large bay fan at Station 301 purchased in August of 2023 for \$18k. The other expenses are self-explanatory via the Memo.
- 7) The Quarterly Investment Report is required by statute. Mr. New and Knight need to sign off on the report after the Board approves it.

**Travis County ESD#3**  
**Balance Sheet Prev Year Comparison**

As of December 31, 2023

	<b>Dec 31, 23</b>	<b>Dec 31, 22</b>	<b>\$ Change</b>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
113 - Treasury Bills - RESERVE	2,988,453.00	0.00	2,988,453.00
110 - WF ADVISORS - Cash Sweep	233,546.07	592,142.55	-358,596.48
100 WF Money Market 8960	3,389,536.10	3,819,105.01	-429,568.91
102 WF Checking Plus 8760	161,444.04	138,555.20	22,888.84
103 WF RESERVE Savings 7928	804,398.10	796,615.15	7,782.95
104 WF General CDs	1,225,000.00	1,225,007.00	-7.00
105 WF RESERVE CDs	980,000.00	490,000.00	490,000.00
107 WF 2005 & 2013 Bond Debt	27,417.06	25,406.66	2,010.40
108 TexPool Investment 001	6,287,240.91	5,980,767.92	306,472.99
109 TexPool RESERVE 002	642,272.02	610,964.33	31,307.69
115 Petty Cash	145.00	145.00	0.00
<b>Total Checking/Savings</b>	<b>16,739,452.30</b>	<b>13,678,708.82</b>	<b>3,060,743.48</b>
<b>Accounts Receivable</b>			
125 Accounts Receivable	65,180.55	73,801.60	-8,621.05
<b>Total Accounts Receivable</b>	<b>65,180.55</b>	<b>73,801.60</b>	<b>-8,621.05</b>
<b>Other Current Assets</b>			
Due from Gen. Fund to Debt Serv	9,592.00	9,592.00	0.00
123 - Sales Tax Receivable	1,030,234.28	1,030,234.28	0.00
1021 Texas Compt. Reserve Acct	10,776.39	10,261.92	514.47
120 A/R Property Taxes 1yr +	60,609.70	60,609.70	0.00
121 Allowance for Doubtful A/Cs	-10,051.00	-10,051.00	0.00
131 - Prepaid Expenses	287,950.50	287,950.50	0.00
<b>Total Other Current Assets</b>	<b>1,389,111.87</b>	<b>1,388,597.40</b>	<b>514.47</b>
<b>Total Current Assets</b>	<b>18,193,744.72</b>	<b>15,141,107.82</b>	<b>3,052,636.90</b>
<b>Fixed Assets</b>			
Land and Land Improvements	1,350,661.00	1,350,661.00	0.00
Fire Trucks and Vehicles	3,537,736.70	3,537,736.70	0.00
Office and Other Equipment	566,471.42	566,471.42	0.00
Buildings	7,063,270.73	7,063,270.73	0.00
Accumulated Depreciation	-4,768,211.15	-4,768,211.15	0.00
<b>Total Fixed Assets</b>	<b>7,749,928.70</b>	<b>7,749,928.70</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b>25,943,673.42</b>	<b>22,891,036.52</b>	<b>3,052,636.90</b>

**Travis County ESD#3**  
**Balance Sheet Prev Year Comparison**  
As of December 31, 2023

	<b>Dec 31, 23</b>	<b>Dec 31, 22</b>	<b>\$ Change</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Other Current Liabilities</b>			
Accounts Payable - Audit	21,196.81	21,196.81	0.00
Due to Debt Serv. from Gen. Fun	9,592.00	9,592.00	0.00
200 Deferred Revenue - Prop Tax	62,814.03	62,814.03	0.00
260 Accrued salaries payable	185,526.60	185,526.60	0.00
<b>Total Other Current Liabilities</b>	<b>279,129.44</b>	<b>279,129.44</b>	<b>0.00</b>
<b>Total Current Liabilities</b>	<b>279,129.44</b>	<b>279,129.44</b>	<b>0.00</b>
<b>Long Term Liabilities</b>			
Accrued Vacation Payable	367,924.00	367,924.00	0.00
2013 Limited Bonds	165,000.00	500,000.00	-335,000.00
<b>Total Long Term Liabilities</b>	<b>532,924.00</b>	<b>867,924.00</b>	<b>-335,000.00</b>
<b>Total Liabilities</b>	<b>812,053.44</b>	<b>1,147,053.44</b>	<b>-335,000.00</b>
<b>Equity</b>			
Investment in Fixed Assets	7,979,316.61	7,644,316.61	335,000.00
Fund Balance - Unassigned	10,102,871.48	10,102,871.48	0.00
Fund Balance - Assigned	6,661,344.10	2,940,378.40	3,720,965.70
Net Revenue	388,087.79	1,056,416.59	-668,328.80
<b>Total Equity</b>	<b>25,131,619.98</b>	<b>21,743,983.08</b>	<b>3,387,636.90</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>25,943,673.42</b>	<b>22,891,036.52</b>	<b>3,052,636.90</b>

## TCESD # 3 Certificate of Deposit Details

### RESERVE SAVINGS CD's

#		Bought	Mature
MAE8	\$245,000.00	9/8/23	9/8/24
VZ41	\$245,000.00	8/9/23	8/8/24
KPZ1	\$245,000.00	1/18/23	1/18/24
UAJ7	\$245,000.00	1/18/23	1/18/24

### GENERAL SAVINGS CD's

#		Bought	Mature
ETR4	\$245,000.00	5/11/23	5/16/24
RLR7	\$245,000.00	2/27/23	2/27/24
KBR8	\$245,000.00	5/11/23	5/16/24
1NU7	\$245,000.00	5/11/23	5/21/24
KRY5	\$245,000.00	8/16/23	8/15/24

\$980,000.00

**Yearly Return**

MAE8	Everbank
VZ41	Bank of America
KPZ1	Citizens Bank
UAJ7	Charles Schwab Bank

\$1,225,000.00

**Yearly Return**

ETR4	Morgan Stanley
RLR7	Parkway Bank
KBR8	US Bank
1NU7	Green Bay Bank
KRY5	Barclays Bank

**\$61,928**



Total Debt Repayment Schedule															
Date	Firetrucks and Tower			Series 2003			Series 2005			Series 2013			TOTAL		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
3/1/2013															
3/2/2013	75,858	15,124	90,983												
7/17/2013	24,672	15,244	39,917												
9/1/2013	165,000	3,011	168,011	65,000	4,100	69,100	50,000	38,975	88,975	280,000	46,086	326,086			474,058
3/1/2014					2,800	2,800		38,475	38,475		41,275	41,275			
7/17/2014	25,477	14,440	39,917							25,477	14,440	39,917			
3/2/2014	79,385	11,597	90,983							79,385	11,597	90,983			
9/1/2014				70,000	2,800	72,800	195,000	38,475	233,475		41,275	306,275			478,450
3/1/2015					1,400	1,400					36,525	37,925			
3/2/2015	83,077	7,905	90,983										83,077	7,905	90,983
7/17/2015	26,307	13,610	39,917							26,307	13,610	39,917			
9/1/2015				70,000	1,400	71,400	200,000	36,525	236,525		37,925	307,925			476,750
3/1/2016											34,525	34,525			
3/2/2016	86,940	4,042	90,983							86,940	4,042	90,983			
6/1/2016	391,799	11,353	403,152							391,799	11,353	403,152			
9/1/2016				280,000						280,000			314,525		843,185
3/1/2017											31,725	31,725			
3/1/2017							280,000	31,725	311,725				31,725		
3/1/2018											28,925	28,925			
9/1/2018							290,000	28,925	318,925				28,925		343,450
3/1/2019											26,025	26,025			
9/1/2019							300,000	26,025	326,025				26,025		347,850
3/1/2020											21,525	21,525			
9/1/2020							305,000	21,525	326,525				21,525		352,050
3/1/2021											16,950	16,950			
9/1/2021							310,000	16,950	326,950				16,950		348,050
3/1/2022											12,300	12,300			
9/1/2022							320,000	12,300	332,300				12,300		343,900
3/1/2023											7,500	7,500			
9/1/2023							335,000	7,500	342,500				7,500		344,600
3/1/2024											2,475	2,475			
9/1/2024							85,000	2,475	87,475				2,475		350,000
3/1/2025											1,200	1,200			
9/1/2025							80,000	1,200	81,200				1,200		89,950
TOTAL	793,515	93,315	886,835	\$ 165,000	\$ 6,023	\$ 171,023	\$ 205,000	\$ 16,600	\$ 221,600	\$ 3,030,000	\$ 565,235	\$ 3,595,235	\$ 4,193,515	\$ 681,173	\$ 4,874,693

Travis County ESD#3  
**Revenue & Expense Prev Year Comparison**  
 December 2023

	<b>Dec 23</b>	<b>Dec 22</b>	<b>\$ Change</b>
<b>Revenue and Expense</b>			
<b>Revenue</b>			
<b>407 INTEREST</b>	49,020.69	26,953.39	22,067.30
<b>410 PROPERTY TAX</b>	683,665.48	673,350.79	10,314.69
<b>415 SALES TAX ALLOCATION</b>	549,815.76	523,567.35	26,248.41
<b>435 FACILITY RENTAL</b>	350.00	100.00	250.00
<b>470 FIRE ACADEMY FEES</b>	8,600.00	21,250.00	-12,650.00
<b>471 EMT SCHOOL FEES</b>	0.00	-775.75	775.75
<b>480 DONATIONS</b>	0.00	3,000.00	-3,000.00
<b>485 MISCELLANEOUS</b>	79.90	0.00	79.90
<b>490 WORKERS' COMP RECEIPTS</b>	9,392.00	0.00	9,392.00
<b>493 REIMBURSEMENTS</b>	1,868.90	0.00	1,868.90
<b>Total Revenue</b>	<b>1,302,792.73</b>	<b>1,247,445.78</b>	<b>55,346.95</b>
<b>Expense</b>			
<b>500 COST OF REVENUE ACQUISITION</b>	27,497.16	13,848.19	13,648.97
<b>600 EMERGENCY RESPONSE</b>	70,881.19	57,628.75	13,252.44
<b>630 CONTINUED EDUCATION</b>	5,829.04	2,549.76	3,279.28
<b>640 HUMAN RESOURCES</b>	406,503.97	382,379.26	24,124.71
<b>650 ADMINISTRATION</b>	27,557.44	47,088.78	-19,531.34
<b>685 MACKEY FIELD</b>	16,593.44	0.00	16,593.44
<b>Total Expense</b>	<b>554,862.24</b>	<b>503,494.74</b>	<b>51,367.50</b>
<b>Net Revenue</b>	<b>747,930.49</b>	<b>743,951.04</b>	<b>3,979.45</b>

**Travis County ESD#3**  
**Revenue & Expense Prev Year Comparison**  
October through December 2023

	<b>Oct - Dec 23</b>	<b>Oct - Dec 22</b>	<b>\$ Change</b>
<b>Revenue and Expense</b>			
<b>Revenue</b>			
407 INTEREST	146,538.28	63,812.56	82,725.72
410 PROPERTY TAX	713,389.38	680,051.23	33,338.15
415 SALES TAX ALLOCATION	1,594,906.58	1,553,801.63	41,104.95
435 FACILITY RENTAL	2,990.00	500.00	2,490.00
470 FIRE ACADEMY FEES	16,950.95	25,500.00	-8,549.05
471 EMT SCHOOL FEES	11,091.20	799.25	10,291.95
480 DONATIONS	0.00	3,000.00	-3,000.00
485 MISCELLANEOUS	79.90	0.00	79.90
490 WORKERS' COMP RECEIPTS	9,392.00	0.00	9,392.00
493 REIMBURSEMENTS	56,997.26	424,858.08	-367,860.82
<b>Total Revenue</b>	<b>2,552,335.55</b>	<b>2,752,322.75</b>	<b>-199,987.20</b>
<b>Expense</b>			
500 COST OF REVENUE ACQUISITION	50,398.98	36,452.88	13,946.10
600 EMERGENCY RESPONSE	334,561.32	132,869.15	201,692.17
630 CONTINUED EDUCATION	23,826.80	18,591.50	5,235.30
640 HUMAN RESOURCES	1,564,909.65	1,371,192.49	193,717.16
650 ADMINISTRATION	174,092.57	71,973.27	102,119.30
670 PREVENTION/PUBLIC EDUCATION	-135.00	6,407.12	-6,542.12
685 MACKEY FIELD	16,593.44	58,419.75	-41,826.31
<b>Total Expense</b>	<b>2,164,247.76</b>	<b>1,695,906.16</b>	<b>468,341.60</b>
<b>Net Revenue</b>	<b>388,087.79</b>	<b>1,056,416.59</b>	<b>-668,328.80</b>

**Rev-Exp Budget for the YEAR vs. Actual**

October through December 2023

	<b>Oct - Dec 23</b>	<b>Budget</b>	<b>\$ Over Budget</b>
<b>Revenue and Expense</b>			
<b>Revenue</b>			
407 INTEREST	146,538	75,000	71,538
410 PROPERTY TAX	713,389	678,948	34,441
415 SALES TAX ALLOCATION	1,594,907	1,254,939	339,968
435 FACILITY RENTAL	2,990	500	2,490
460 TRAINING FEES	0	0	0
470 FIRE ACADEMY FEES	16,951	25,500	-8,549
471 EMT SCHOOL FEES	11,091	0	11,091
480 DONATIONS	0	3,000	-3,000
485 MISCELLANEOUS	80	0	80
490 WORKERS' COMP RECEIPTS	9,392	0	9,392
493 REIMBURSEMENTS	56,997	0	56,997
<b>Total Revenue</b>	<b>2,552,335</b>	<b>2,037,887</b>	<b>514,448</b>
<b>Expense</b>			
500 COST OF REVENUE ACQUISITION	50,399	33,750	16,649
600 EMERGENCY RESPONSE	334,561	236,293	98,268
630 CONTINUED EDUCATION	23,827	83,985	-60,158
640 HUMAN RESOURCES	1,564,910	1,451,928	112,982
650 ADMINISTRATION	174,093	161,582	12,511
670 PREVENTION/PUBLIC EDUCATION	-135	0	-135
685 MACKEY FIELD	16,593	0	16,593
<b>Total Expense</b>	<b>2,164,248</b>	<b>1,967,538</b>	<b>196,710</b>
<b>Net Revenue</b>	<b>388,087</b>	<b>70,349</b>	<b>317,738</b>

**Travis County ESD#3**  
**Profit & Loss**  
 October through December 2023

**Oct - Dec 23**

**Revenue and Expense**

**Revenue**

<b>407 INTEREST</b>	146,538.28
<b>410 PROPERTY TAX</b>	
4101 Prop Tax Current	710,019.90
4102 Prop Tax Prior	3,369.48
<b>Total 410 PROPERTY TAX</b>	<u>713,389.38</u>
<b>415 SALES TAX ALLOCATION</b>	1,594,906.58
<b>435 FACILITY RENTAL</b>	
4351 BC Room Rental	900.00
4352 Mackey Field rental	2,090.00
<b>Total 435 FACILITY RENTAL</b>	<u>2,990.00</u>
<b>470 FIRE ACADEMY FEES</b>	16,950.95
<b>471 EMT SCHOOL FEES</b>	
4738 - EMT Academy 27	11,091.20
<b>Total 471 EMT SCHOOL FEES</b>	<u>11,091.20</u>
<b>485 MISCELLANEOUS</b>	79.90
<b>490 WORKERS' COMP RECEIPTS</b>	
4902 Workers' Comp.	9,392.00
<b>Total 490 WORKERS' COMP RECEIPTS</b>	<u>9,392.00</u>
<b>493 REIMBURSEMENTS</b>	<u>56,997.26</u>
<b>Total Revenue</b>	<u><u>2,552,335.55</u></u>

**Expense**

<b>500 COST OF REVENUE ACQUISITION</b>	
501 Prop Tax Coll & Val fees	15,500.84
502 Sales Tax Collection Costs	34,898.14
<b>Total 500 COST OF REVENUE ACQUISITION</b>	<u>50,398.98</u>
<b>600 EMERGENCY RESPONSE</b>	
601 Apparatus	45,634.62
602 Pagers	48.00
603 Dispatch & Communications	86,873.24
604 Fuel	6,449.51
605 SCBA Maintenance	568.00
606 Vehicle Maint & Repairs	108,086.41
608 Vehicle Supplies	10,175.37
609 Uniforms & Protective Gear	55,367.71
611 Supplies - EMS	6,604.46
613 Auto Insurance	14,754.00
<b>Total 600 EMERGENCY RESPONSE</b>	<u><u>334,561.32</u></u>

**Travis County ESD#3**  
**Profit & Loss**  
 October through December 2023

**Oct - Dec 23**

<b>630 CONTINUED EDUCATION</b>	
632 Training - Fire & Rescue	6,084.25
633 Seminars & Conferences	12,184.32
634 Fire Academy	341.97
635 EMT Certification School	
635 / 11 EMT-B Cert	2,165.17
635 EMT Certification School - Other	3,051.09
<b>Total 635 EMT Certification School</b>	<b><u>5,216.26</u></b>
<b>Total 630 CONTINUED EDUCATION</b>	<b><u>23,826.80</u></b>
<b>640 HUMAN RESOURCES</b>	
641 Benefits & Payroll Tax	427,058.71
642 Payroll	1,135,358.84
644 Certifications	2,492.10
<b>Total 640 HUMAN RESOURCES</b>	<b><u>1,564,909.65</u></b>
<b>650 ADMINISTRATION</b>	
668 - Building Expansion-Improvement	83,397.54
651 Building Maint.	21,500.19
652 Office Supplies	1,643.91
653 Station Supplies	8,119.48
655 Dues & Subscriptions	1,832.10
656 Information Technology	5,337.93
657 Postage & Handling	2,399.54
658 Property & Liability Insura	22,002.00
659 Professional Services	5,678.12
660 Public Notices/Articles	528.00
661 Telephone	164.25
662 Utilities	17,998.37
666 Contract Services	3,491.14
<b>Total 650 ADMINISTRATION</b>	<b><u>174,092.57</u></b>
<b>670 PREVENTION/PUBLIC EDUCATION</b>	
672 Public Education	-135.00
<b>Total 670 PREVENTION/PUBLIC EDUCATION</b>	<b><u>-135.00</u></b>
<b>685 MACKEY FIELD</b>	
6851 Mackey Facility Building	16,593.44
<b>Total 685 MACKEY FIELD</b>	<b><u>16,593.44</u></b>
<b>Total Expense</b>	<b><u>2,164,247.76</u></b>
<b>Net Revenue</b>	<b><u><u>388,087.79</u></u></b>

**TRAVIS COUNTY ESD #3  
PROPERTY TAX REVENUE COLLECTION COMPARISON**

	FISCAL YEAR ENDING				Compared to prior year	
	2023		2024		Month \$	
	For all prior to 2021 taxes	For Prior 2022	For all prior to 2022 taxes	For Current 2023-2024		
OCT	\$4,249	\$0	\$3,814	\$0	\$0	#DIV/0!
NOV	\$758	\$36,967	\$2,210	\$37,513	\$546	1%
DEC	\$493	\$783,307	\$1,274	\$775,902	-\$7,405	-1%
JAN	\$3,216	\$916,427			-\$916,427	-100%
FEB	\$15	\$375,603			-\$375,603	-100%
MAR	\$174	\$22,246			-\$22,246	-100%
APR	\$1,239	\$8,017			-\$8,017	-100%
MAY	\$172	\$8,402			-\$8,402	-100%
JUN	-\$1,514	\$2,048			-\$2,048	-100%
JUL	\$583	\$8,872			-\$8,872	-100%
AUG	\$147	\$3,428			-\$3,428	-100%
SEPT	\$968	\$1,444			-\$1,444	-100%
<b>YEAR</b>	<b>\$10,500</b>	<b>\$2,166,761</b>	<b>\$7,298</b>	<b>\$813,415</b>	<b>-\$1,353,346</b>	
	<b>\$</b>	<b>2,177,261</b>		<b>\$820,713</b>		
			<b>2023-24 Tax Levy</b>	<b>\$2,222,030</b>		

**NET CERTIFIED TAXABLE PROPERTY VALUE UPDATES FROM TCAD**

Rec'd	FISCAL YEAR ENDING				Inc/(Dec) from	
	2022		2023		Prior Year \$	Prior Year %
	2021	2022	2022	2023		
OCT	\$4,021,203,201	\$4,949,880,774	\$4,904,448,404	\$5,555,074,925	\$650,626,521	16%
NOV	\$4,019,412,721	\$4,939,469,343	\$4,904,448,404	\$5,555,074,925	\$650,626,521	16%
DEC	\$4,019,412,721	\$4,939,469,343	\$4,904,448,404	\$5,555,074,925	\$650,626,521	16%
JAN	\$4,019,412,721	\$4,939,469,343			\$0	0%
FEB	\$4,016,568,527	\$4,928,211,764			\$0	0%
MAR	\$4,016,568,527	\$4,928,211,764			\$0	0%
APR	\$4,924,900,120	\$5,429,806,320			\$0	0%
MAY	\$4,924,900,120	\$5,429,806,320			\$0	0%
JUN	\$4,015,709,788	\$4,907,280,589			\$0	0%
JUL	\$4,906,006,624	\$5,410,454,171			\$0	0%
AUG	\$4,905,339,474	\$5,570,655,673			\$0	0%
SEPT	\$4,905,339,474	\$5,570,655,673			\$0	0%

2018-2019 Tax Levy on 6,028 Parcels is \$3,281,236,467 at a tax rate of .0975

2019-2020 Tax Levy on 6,025 Parcels is \$3,504,957,784 at a tax rate of .0800

2020-2021 Tax Levy on 6,069 Parcels is \$3,677,674,279 at a tax rate of .0790

2021-2022 Tax Levy on 6,056 Parcels is \$4,022,828,637 at a tax rate of .0650  
\$2,614,838

2022-2023 Tax Levy on 6,056 Parcels on \$4,974,785,781 would compute to a NO NEW tax rate of .0538  
ADOPTED RATE FOR 2022-2023 is .0450 or \$2,227,447 in taxes

2023-2024 NO NEW tax rate is .0411

**2023-2024 Tax Levy on 5,583 parcels \$5,555,074,925 at .0400 would levy \$2,222,030 in taxes**

Schedule of Temporary Investments  
 Period of October 1 to December 31, 2023

At Maturity

General Funds	Interest Rate	Trade Date	Maturity Date	Interest 10/1 to 12/31	Beginning Cost Value	Unrealized Gain/Loss	Accrued Interest	Current Market Value
<b>At Maturity</b>								
<b>Wells Fargo Advisors - Cash Sweep**</b>	5.30%			<b>\$56,217.11</b>	\$177,328.96			\$233,546.07
Wells Fargo - Money Market	1.10%			\$8,040.89	\$3,219,332.17			\$3,389,536.10
US Bank CD	5.10%	5/10/2023	5/16/2024	\$12,495.00	\$245,000.00	-\$191.10	\$7,839.33	\$244,808.90
Parkway Bank CD	4.75%	2/13/2023	2/27/2024	\$11,637.50	\$245,000.00	-\$247.45	\$9,820.13	\$244,752.55
Green Bank CD	5.15%	5/10/2023	5/21/2024	\$12,617.50	\$245,000.00	-\$137.20	\$7,743.34	\$244,862.80
Barclays Bank CD	5.25%	8/4/2023	8/15/2024	\$12,862.50	\$245,000.00	\$463.05	\$4,863.08	\$245,463.05
Morgan Stanley CD	5.10%	5/10/2023	5/16/2024	\$12,495.00	\$245,000.00	-\$191.10	\$7,839.33	\$244,808.90
Tex Pool Investment Account	5.40%			\$84,288.62	\$6,202,952.29			\$6,287,240.91
<b>Reserve Funds</b>								
SPDR Bloomberg Treasury Bills	5.48%	7/17/2023	1-3 months		\$2,996,697.12	-\$8,244.12		\$2,988,453.00
Wells Fargo - Reserve Bond Debt	1.10%			\$74.53	\$27,342.53			\$27,417.06
Wells Fargo - Reserve Savings	1.10%			\$2,186.71	\$802,211.39			\$804,398.10
Bank of America CD	5.25%	8/4/2023	8/8/2024	\$12,862.50	\$245,000.00	\$102.90	\$5,109.76	\$245,102.90
Everbank CD	5.35%	9/6/2023	9/6/2024	\$13,107.50	\$245,000.00	\$289.10	\$4,129.76	\$245,289.10
Citizens Bank Reserve CD	4.60%	1/10/2023	1/18/2024	\$11,270.00	\$245,000.00	-\$98.00	\$10,745.10	\$244,902.00
Charles Swabb Reserve CD	4.65%			\$11,392.50	\$245,000.00	-\$90.65	\$10,830.68	\$244,909.35
Tex Pool Reserve Savings	5.40%			\$8,610.47	\$633,661.55			\$642,272.02
<b>TOTALS</b>					\$16,264,526.01			\$16,577,762.81

**Cash Sweep\*\* - Interest includes amounts from CD's and T. Bills**

This quarterly report is in full compliance with the investment strategy as established for the Public Funds Investments Act and the Districts Investment Policy as set forth by TCESD#3

**Edd New - President**

**Carroll Knight - Treasurer and Investment Officer**



**Checks over \$2,000 for the period of December 15, 2023 through January 18, 2024**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12/15/2023	18485	Lone Star Forestry Mulcing	Hydro Mulch and Land Clearing	\$3,600.00
12/18/2023	18488	Coldwater Construction	Concrete Flooring	\$16,593.44
12/18/2023	18489	Delta Industrial Services	37 Ballistic Vests	\$52,183.40
12/18/2023	Draft	Wells Fargo Visa Card	Multiple Charges	\$3,086.00
12/27/2023	Draft	Paychex	Employee 457 & Roth Contribution	\$15,970.61
12/27/2023	Draft	Paychex	Employer 401 Matching	\$20,935.99
12/27/2023	Draft	Paychex	Net Payroll	\$103,191.99
12/27/2023	Draft	Paychex	Employment Taxes	\$38,217.82
12/27/2023	Draft	COSTCO - VISA Credit Card	Numerous	\$6,793.95
1/9/2024	Draft	Paychex	Employee 457 & Roth Contribution	\$17,397.64
1/9/2024	Draft	Paychex	Employer 401 Matching	\$21,580.71
1/9/2024	Draft	Paychex	Net Payroll	\$104,146.12
1/9/2024	Draft	Paychex	Employment Taxes	\$41,051.79
1/16/2024	Draft	Wells Fargo Visa Card	Multiple Charges	\$2,622.97
1/18/2024	18497	Big Ass Fans	Replacement Damaged Motor (2nd review)	\$5,495.00
1/18/2024	18503	Delta Industrial Services	Fire Shelter and Face Shields	\$4,384.00
1/18/2024	18512	M-Tech Incorporated	EMS Rescue Platform for Gator	\$4,520.00
1/18/2024	18513	Masimo	3 Year Protection Plan RAD 57 Scanners	\$2,788.00
1/18/2024	18515	Michael Rainey & Associates	Long Term Planning Study for Fire Stations	\$63,469.00
1/18/2024	18516	Municipal Emergency Services	SCBA Repairs	\$3,460.05
1/18/2024	18521	Target Solutions Learning	1 Year Subscription Fire Training	\$3,344.23
1/18/2024	18526	TAC	Health Insurance	\$47,881.36
1/18/2024	18527	The Hartford	Accident Insurance	\$4,860.58
1/18/2024	18528	Big Ass Fans	Fan Blades and Lift (1st review)	\$1,900.00

**Oak Hill Fire Department**  
**Travis County Emergency Services District #3**

**Station 301**  
**Circle Drive**  
**9211 Circle Drive**  
**Austin, Texas 78736**  
**512-288-5576**  
**Fax 512-288-5903**



**Station 302**  
**Barton Creek**  
**4111 Barton Creek**  
**Austin, Texas 78735**  
**Admin 512-288-5534**  
**Fax 512-288-5844**

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**January 2024 Sales Tax Summary**

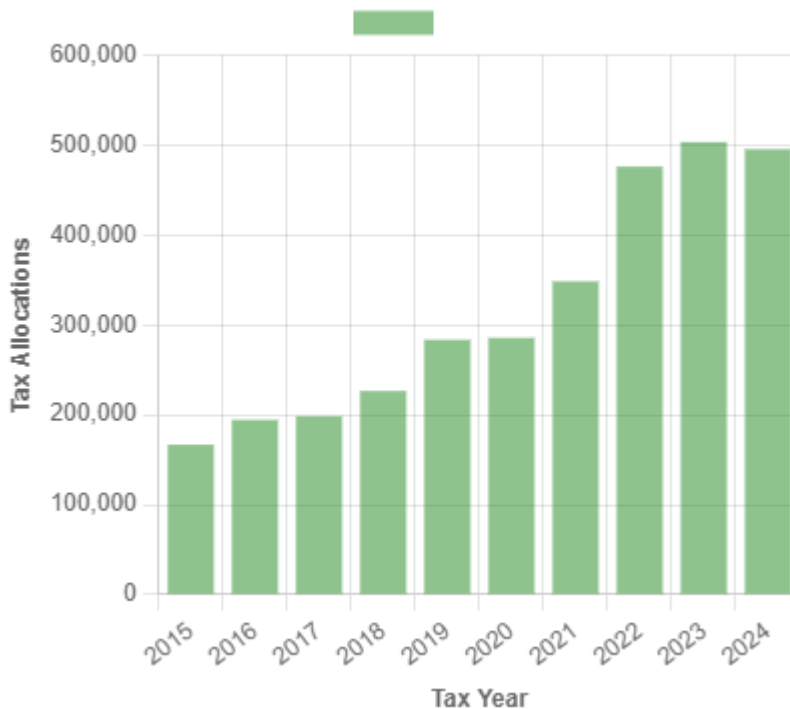
The January allocation reflects sales made during the month of November.

Our January 2024 sales tax allocation was \$495,288, which is a slight reduction from January 2023.

Detailed monthly reporting was not available in time for inclusion in the Board package.

We hope to have this information in time for distribution at the meeting or we will distribute it electronically once it becomes available.

January - Sales Tax Allocations by Year



*Chart Source: Municipal Advisory Council of Texas (mactexas.com)*

**Oak Hill Fire Department**  
**Travis County Emergency Services District #3**

**Station 301**  
**Circle Drive**  
**9211 Circle Drive**  
**Austin, Texas 78736**  
**512-288-5576**  
**Fax 512-288-5903**



**Station 302**  
**Barton Creek**  
**4111 Barton Creek**  
**Austin, Texas 78735**  
**Admin 512-288-5534**  
**Fax 512-288-5844**

**January 2024 Operations Report**

**Significant Events**

**December 24 (A) – Elevator Rescue – AutoAid Given (CE-Bar ESD10) – 9300 FM 2244**

[Truck 302] TK302 arrived with SQ903 on scene prior to our arrival. SQ903 needed help finding where the car was in the shaft and they had also confirmed that they had a stalled car with occupants inside. Elevator controls could not be reset due to the entire complex having lost power. E1001 arrived and provided assistance. TK302 assisted with opening doors and found the car in between floors. It was determined that we would need to use rail blocks to secure the elevator before removing occupants. E1001 took over the incident due to it being in their District and called for the blocks from Q603. E1001 cleared TK302 and would wait on scene for Q603. TK302 cleared and returned into service.

**Aid Responses**

Austin  
 Travis County ESD #1  
 Pflugerville – TCESD #2  
 Manchaca – TCESD #5  
 Lake Travis FR – TCESD #6  
 Pedernales – TCESD #8  
 Westlake – TCESD #9  
 CE-Bar – TCESD #10  
 Manor – TCESD #12  
 Hays County  
**Total**

<b>December</b>	
<b>Received</b>	<b>Given To</b>
18	10
0	0
0	0
0	0
2	1
0	1
9	0
0	1
0	0
0	0
<b>29</b>	<b>13</b>

<b>2023</b>	
<b>Received</b>	<b>Given To</b>
308	186
0	0
0	0
2	0
13	17
0	6
75	21
3	10
0	5
2	1
<b>403</b>	<b>246</b>

**Operations**

Unscheduled OT Hours  
 Sick and Vacation Hours Taken  
 Injuries  
 Injuries Lost Time Hours  
 Volunteer Hours Contributed

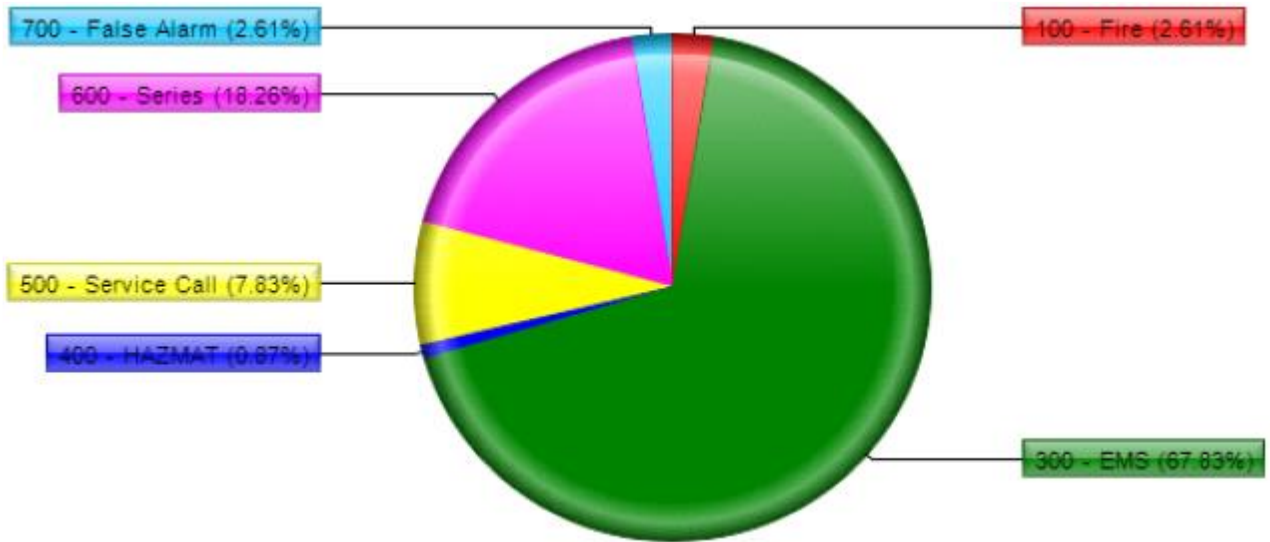
<b>December</b>	<b>2023</b>
260	4,648
473	11,134
1	6
878	2,847
7	194

**Special Projects Status**

- We encountered an electrical system failure at Station 301 on Christmas Day. The transfer switch that directs power either from our utility provider or our emergency generator failed, shutting off power to our most critical equipment for several hours that day. An electrician was called out and we met with them on site to troubleshoot and eventually get our systems back online until more permanent repairs could be made. We've located a new transfer switch and the work is scheduled for January 22.

- We encountered a large mulch pile fire in the Holden Hills area (Tecoma Drive) during the second week in January. We believe this fire resulted from self-combustion, very similar to how a round bale of hay might ignite. We responded to the location on multiple days and had assistance from the land developer with heavy equipment to try to spread the mulch out. They began hauling the mulch offsite during the third week of January.

Our 90<sup>th</sup> percentile response travel time this month was 7:55 for all incidents.  
 Our 50<sup>th</sup> percentile (median) response travel time this month was 4:50 for all incidents.  
 Our average response travel time this month was 5:20 for all incidents.



Below is the incident type summary for all of 2023.

